

Open an account

About five minutes. You will need your billing details and who pays invoices.

Questions marked * need an answer.

We use these details to set up and run your account with [Company]. Privacy policy: _____.

Your company

1. Company legal name *

2. Trading name (if it differs)

3. What does your business do?

4. Company website

5. Federal Tax ID (EIN)

Optional: leave it blank if the business has no EIN. The business's number only, never a personal one.

Main contact

6. Your name *

7. Job title

8. Email *

9. Phone *

Billing

10. Billing address *

Street address

Address line 2

City or suburb

State or region

Postcode or ZIP

11. Who handles our invoices?

Your accounts payable contact, if it is not you.

12. Email for invoices *

13. Do invoices need a purchase order number?

☐ Yes

☐ No

14. How will you usually pay?

The method only. We never ask for card or bank numbers here.

☐ Bank transfer when invoiced

☐ Card, through a payment link

☐ Cheque

☐ Other: _____

15. Would you like to apply for credit terms?

☐ Yes

☐ No

Sales tax

16. Are your purchases tax-exempt or for resale? *

☐ Yes

☐ No

17. Upload your exemption or resale certificate *

Only if "Are your purchases tax-exempt or for resale?" is Yes.

A PDF or photo, up to 10 MB.

Attach this separately and write what you attached below.

Delivery

18. Should we deliver to the billing address? *

☐ Yes

☐ No

19. Delivery address *

Only if "Should we deliver to the billing address?" is No.

Street address

Address line 2

City or suburb

State or region

Postcode or ZIP

20. Who should the driver call?

Only if "Should we deliver to the billing address?" is No.

21. Delivery instructions

22. Preferred shipping method or carrier account**Anything else****23. Who have you been talking to at [Company]?****24. Anything else we should know?**

25. Terms of sale *

☐ I agree to the terms of sale: _____